

Draft MINUTES OF  
THE MONTESSORI ELEMENTARY & MIDDLE SCHOOL  
REGULAR MEETING OF THE GOVERNING COUNCIL  
Tuesday, June 27, 2023  
1730 Montano Road, NE  
ALBUQUERQUE, NM 87107

**Present:** Alan Li (president), Ed Gonzales (vice president), Jordan Reed (secretary), Mary Salazar

**Absent:**

**Administration:** Piper Curry, Alissa Sanchez

**Note taker:** Jordan Reed

**Call to Order**

Alan called the Regular Meeting of the Governing Council to order at 4:36 and confirmed a quorum was present with a roll call vote.

**Approval of the Agenda**

Ed's motion to approve the agenda was seconded by Mary. The motion to approve the agenda passed unanimously.

**Public Comment**

None.

**Review and approve meeting minutes for June 6, 2023 (Special Meeting)**

Mary's motion to approve the minutes from the special governing council meeting held on Tuesday, June 6, 2023 was seconded by Ed. The motion to approve passed unanimously.

**Discussion/Action – Governance Council Change**

Pablo Torres submitted his letter of resignation effective June 16, 2023. Ed Gonzales also submitted his letter of resignation effective June 30, 2023. Jordan Reed will be submitting her letter of resignation effective June 30, 2023.

The election committee (Alan and Mary), interviewed Jeffery Li, Charles Kraft, Gregory Marez for the available positions.

**Discussion/Action – Election of new Governing Council Members**

Mary's motion to elect Jeffery Li to the Governance Council was seconded by Ed. The motion to elect Jeffery Li to the Governance Council passed 3-0 with a roll call vote, with Alan abstaining.

Alan's motion to elect Charles Kraft to the Governance Council was seconded by Mary. The motion to elect Charles Kraft to the Governance Council passed 4-0.

Mary's motion to elect Gregory Marez to the Governance Council was seconded by Ed. The motion to elect Gregory Marez to the Governance Council passed 4-0 with a roll call vote.

**CLOSED SESSION – pursuant to NMSA 1978, § 10-5-1 (H) (2) Limited Personnel matters regarding Executive Director and Acting Executive Director**

Jordan's motion to move to a closed session inviting Jeffery Li, Charles Kraft, Gregory Marez, Patty Matthews, Jason Burnette, and Piper Curry to join the closed session was seconded by Mary. The motion to move to a closed session passed 4-0 with a roll call vote. The Governing Council moved to a closed session at 4:45 pm. At 4:51 pm the newly elected members, whose membership becomes effective on July 1, 2023, departed the closed session. Closed session continued with attending board members, Patty Matthews, Jason Burnette, and Piper Curry. At 5:37 pm Patty Matthews and Jason Burnette departed. Closed session ended at 6:08 pm, only limited matters relating to the Executive Director and Acting Executive Director were discussed and no votes were taken. The regular meeting resumed at 6:11

**Discussion/Action – Matters discussed in Closed Session**

There are no items that need to be discussed further or voted on that were discussed in Closed Session.

**Discussion/Action – Acting Executive Director's Contract**

Jordan's motion to approve Piper Curry's contract as the Acting Executive Director for the 2023/2024 school year was seconded by Mary. There was no discussion. The motion to approve passed 4-0 with a roll call vote.

**Discussion/Action – Election of Officers**

Jordan's motion to nominate and elect Mary for the vacated position of Treasurer for the remainder of the term, through July 31, 2023, was seconded by Alan. Mary accepted the nomination. The motion to elect Mary as the Treasurer passed unanimously.

**Discussion/ Action – Finance Committee**

**1. BARS**

- There were no bars.

**2. Expense Reports**

- Jordan's motion to approve the May 2023 Expenditure Report was seconded by Mary. The motion passed unanimously.

**3. Chair – Update**

- No chair update was presented as Pablo Torres resigned between meetings.

**Discussion/Action – Dress Code Policy for the Middle School**

Mary's motion to approve the Dress Code Policy for the Middle School (grades 6-8) was seconded by Ed.. The motion to approve passed 3-1 with a roll call vote. Jordan voted nay.

**Discussion/Action – School Handbook Approval**

Ed's motion to approve the 2023/2024 School Handbook was seconded by Ed. \ The motion to approve passed unanimously with Jordan abstaining.

**Discussion/Action – Salary Schedules Approval for SY 23-24**

1. Mary’s motion to approve the counselor and certified staff salary schedule for the 2023/2024 school year was seconded by Ed. The motion to approve passed unanimously.
2. Ed motion to approve the diagnosticians and special education director salary schedule for the 2023/2024 school year was seconded by Ed. The motion to approve passed unanimously.

**Discussion/Action – IDEA-B Application Approval for SY 23-24**

Jordan’s motion to approve the **IDEA-B Application Approval for SY 23-24** was seconded by Ed. The motion to approve passed unanimously.

**Discussion/Action – Title IV Application Approval for SY 23-24**

Jordan’s motion to approve the **Title IV Application Approval for SY 23-24** was seconded by Ed. The motion to approve passed unanimously.

**Discussion/Action – Approval for donation of Technology**

Ed’s motion to approve the technology donation was seconded by Mary. The motion to approve passed unanimously.

**Discussion/Action -- Director’s Report**

Piper presented the Director’s Report the Governing Council. Please see attached report for additional details.

**Discussion – Board Training**

All board members for the 2022/2023 year have completed board training.

**New Business – Next Meeting**

Next meeting is scheduled for Tuesday, July 25, 2023 at 4:30 pm.

**Adjournment**

Jordan’s motion to adjourn the meeting was seconded by Mary. The motion to adjourn passed unanimously. Meeting adjourned at 7:06 pm.

Signed:

Governing Council of The Montessori Elementary & Middle School

By: \_\_\_\_\_  
Jordan M. Reed, Secretary