

**MINUTES OF  
THE MONTESSORI ELEMENTARY & MIDDLE SCHOOL  
REGULAR MEETING OF THE GOVERNING COUNCIL**

**Tuesday, July 25, 2023  
1730 Montano Road, NE  
ALBUQUERQUE, NM 87107**

**Present:** Alan Li, Mary Salazar, Jeffrey Li, Charlie Kraft, Gregory Marez

**Absent:** None

**Administration:** Piper Curry

**Note taker:** Alan Li

**Call to Order**

Alan called the Regular Meeting of the Governing Council to order at 4:39 pm and confirmed a quorum was present with a roll call vote.

**Approval of the Agenda**

Mary's motion to approve the agenda was seconded by Gregory. The motion to approve the agenda passed unanimously.

**Public Comment**

A member of the school's teaching staff, Ms. Sam Crayton, introduced herself to the board.

**Review and approve meeting minutes for Special Meeting of Friday, July 7th, 2023**

Jeff's motion to approve the minutes from the special governing council meeting held on Friday, July 7th, 2023 was seconded by Charlie. The motion to approve passed unanimously.

**Discussion/ Action – Finance Committee**

**1. BARS**

- There were no BARS to be approved.

**2. Expense Reports**

- Mary's motion to approve the June 2023 Expenditure Report was seconded by Jeff. The motion passed unanimously, with Charlie abstaining.

**3. Chair – Update**

- Mary met with Stan and made suggestions on how to improve the ease of access/understanding for the GC in regards to the expense report, ie. additional categories of interest, different formats, etc.
- In addition, the GC was made aware of a situation regarding Charles Kraft as it related to his membership. His membership on the GC creates a conflict for an immediate family member of Charlie's. In lieu of creating a hardship for the family member, Charlie decided that he would be resigning prior to the GC Annual meeting in August.

**Discussion/Action – Closed Session: Limited Personnel Matters**

Gregory's motion to move to a closed session was seconded by Charlie. The motion to move to a closed session passed 5-0 with a roll call vote. The Governing Council moved to a closed session at 5:02 pm. Closed session ended at 5:32 pm. Only personnel issues were discussed, and no votes were taken.

Meeting reconvened in open session at 5:32 pm.

**Discussion/Action – Matters discussed in Closed Session**

No motions or actions were made in relation to matters discussed in Closed Session.

**Discussion/Action – Election of Officers**

Alan's motion to nominate and elect Mary for the vacated position of Vice President for the remainder of the term, was seconded by Jeff. Mary accepted the nomination. The motion to elect Mary as the Vice President passed unanimously 4-0 by roll call vote, with Mary abstaining.

Mary's motion to nominate and elect Alan for the vacated position of Secretary for the remainder of the term, was seconded by Gregory. Alan accepted the nomination. The motion to elect Alan as the Secretary passed unanimously 4-0 by roll call vote, with Alan abstaining.

**Discussion/Action – School Policy Discussion and Approval**

The board was presented with the upcoming Policy Book for review and approval. Discussion on the creation of policy subcommittees was had between the GC and administration. The GC will continue to review the Policy Book. No action was taken.

**Discussion/Action – Lease Assistance Application**

Mary's motion to approve the Lease Assistance Application was seconded by Jeff. The motion was approved 4-0 with a roll call vote, with Charlie abstaining.

**Discussion/Action -- Director's Report**

Piper presented the Director's Report with the GC. Current student count for SY 23-24 is 441. See attached report.

**New Business – Next Meeting**

Next regular meeting is the Annual Meeting scheduled for August 22nd.

**Adjournment**

Charlie's motion to adjourn the meeting was seconded by Mary. The motion to adjourn passed unanimously. Meeting adjourned at 6:18 pm.

**Signed:**

**Governing Council of The Montessori Elementary & Middle School**

**By:** \_\_\_\_\_  
**Alan Li, President**