

# Plan for Implementing Enhanced COVID Safe Practices (CSPs)

to safely provide in-person learning with rising COVID cases

Please submit this plan through email to [ashley.garcia@state.nm.us](mailto:ashley.garcia@state.nm.us) no later than 10/1/2021

If a school has 3% or more of its students and staff on campus while infectious in the past 14 days, strongly  
 encouraged that the school implement this plan. If a school reaches 5% or more, it is required to implement this plan.

<b>District / School</b>	The Montessori Elementary & Middle School
<b>Name of District / School Contact</b>	Stan Albrycht
<b>Contact phone number</b>	505-238-6258
<b>Contact email</b>	<a href="mailto:salbrycht@tmesnm.com">salbrycht@tmesnm.com</a>

The COVID virus transmits primarily through aerosols in the air. CSPs should reduce exposure to aerosols. While it remains important to maintain clean facilities, extreme efforts to clean surfaces (such as spraying playground equipment between uses) is unlikely to significantly impact transmission rates. Another CSP that may not yield benefit in relation to its cost is using plexiglass, or other, dividers.

- 1) Place an X in the current or enhanced columns to indicate if a CSP is currently implemented or will be an additional CSP added with increased case counts
- 2) The first 18 CSPs in green are requirements and should be identified as current CSPs; not all white CSPs will be checked as current or additional CSPs
- 3) At least one CSP from CSPs 29-31 (in red) must be selected as a current or additional CSP

Current	Enhanced	COVID Safe Practices
1 X		Universal masking indoors
2 X		Masks available for individuals who may need them on buses and at school
3 X		Isolation room used to separate COVID positive and potentially positive individuals from others
4 X		Appropriate PPE is available for staff in the isolation room and for those with close contact assignments
5 X		Social distance maintained to the extent possible
6 X		Staff surveillance testing program (describe)
		All but 1 of our staff is vaccinated. We are following the requirement of 100 % testing weekly of the staff member.

7	X	Student surveillance testing program (describe)	We are trying meet the 25% surveillance testing of our student. Most of our parents are not interested in participating. We continue to encourage our parents to participate.
8	X	MERV-13 filter or better installed in HVAC OR Central air fan runs continuously, dampers opened to increase air flow, windows opened (as appropriate) and deployment of portable fans with air purifiers (describe)	All our HVAC units have merv 13 filters. We also have portable HEPA filters in every classroom and every room in the building.
9	X	Policy is in place that provides all staff access to paid sick leave as per HB2	
10	X	Supervision provided during transitions to ensure CSPs are followed	
11	X	Staff and students trained on safe transitions	
12	X	Seating charts for all classes	
13	X	Seating charts for all school buses	
14	X	Loading and unloading procedures for buses	
15	X	Bus drivers and assistants trained on CSPs	
16	X	Students and staff have access to hand-washing stations and/or hand sanitizer	
17	X	Signage to encourage CSP implementation	
18	X	Staff screening on entering building	
19	X	Student screening on entering building	
20		Outdoor learning (describe) <i>required as either current or additional CSP</i>	We currently use our outdoor classrooms as much as possible weather permitting.
21		Universal masking outdoors	
22		Students facing one way in classroom seating	

22		Students facing one way in cafeteria seating	
24	X	Eating happens outdoors (weather permitting), in classrooms, or in larger indoor setting to support social distancing (describe)	Students eating snacks and lunch is done outside as much as possible. Depending on weather.
25	X	Student cohorting (describe)	All classrooms are considered a cohort and do not mix during the day for grades K-5. Our Middle school is cohorted by grade and do not mix with other grades.
26	X	Only essential visitors allowed	
27	X	No visitors allowed	
28	X	Spectators at outdoor events required to wear masks	
29	X	No spectators allowed at school events	
30	X	Suspension of high-risk extra-curricular events (describe)	If Covid cases rose to a level of high risk (5%) we would suspend all extra-curricular events.
31	X	Suspension of all extra-curricular events (describe)	If Covid cases rose to a level of high risk (5%) we would suspend all field trips.
32	X	No large group gatherings (assemblies)	
33	X	Transition times staggered	
34	X	Hallway traffic one-way or divided in lanes	
35	X	Visual cues to encourage social distancing	
36	X	Staggered student arrival times	
37	X	Students move directly into classes/cohorts when arriving at school	

38	X	Teachers arrive prior to students	
39	X	Student dismissal staggered	
40	X	Recess times/spaces staggered to separate classes/cohorts of students	
41	X	Regular deep cleaning/disinfecting of facilities (describe)	The Facility is fully cleaned every night. We also have a day time Custodian cleaning high touch areas multiple times during the school day.
42	X	Regular deep cleaning/disinfecting of buses (describe)	We clean the bus after each use.
43	X	Process to review positive cases and to consider interventions based on data (describe) <i>Required as either current or additional CSP</i>	We review each case and take in to consideration our process to keep our students safe. We review the following: 1. Cohorting of the Class effected. 2. Recess times and cohorting followed. 3. Drop off and pick times cohorting. 3. We work with the teacher to track the movments of the class that was effected.
44		Vaccination event(s) at school	
45		Vaccines required, for those eligible (describe)	
46	X	Drinking fountains closed (water bottles filled)	
47	X	Lockers closed	
48	X	Hybrid instructional model (describe)	Our Hybrid model is currently being used for students who are on quarantine and for students struggling with the process of returning to in-person learning.
49	X	Remote-only instructional model (describe)	Only if we close the School to in person learning.

		Plexiglass (or other) dividers	
50		Other (describe)	
51		Other (describe)	
52		Other (describe)	
53		Other (describe)	
54		Other (describe)	

**PED USE ONLY**

- Contact information is complete
- The first 18 CSPs (in green) are included in current CSPs
- For any selected CSP with a blue describe box, there is a relevant description for the CSP
- A minimum of 10 optional CSPs (in white) are selected as current or additional (enhanced) CSPs
- There are a minimum of 5 CSPs selected as additional (enhanced) CSPs
- Plan includes CSP 23 and 43 as either current or additional CSP (in orange)
- Plan includes at least one CSP from CSPs 29-31
- If plan includes CSPs 48 or 49 it also includes CSPs 30 or 31
- Enhanced CSP plan approved (All boxes above must be checked for approval)**

Notes

Reviewed by

Reviewed on date

Enhanced CSP plan submitted by 10/1/2021











