

**MINUTES OF  
THE MONTESSORI ELEMENTARY & MIDDLE SCHOOL  
REGULAR MEETING OF THE GOVERNING COUNCIL**

**Tuesday, March 28, 2023**

**1730 Montano Road, NE**

**ALBUQUERQUE, NM 87107**

**Present:** Alan Li (president), Ed Gonzales (vice president), Jordan Reed (secretary), Pablo Torres,

**Absent:** Mary Salazar

**Administration:** Mary Jane Besante, Stan Albrycht, Piper Curry, Amanda Hagerty, Alissa Sanchez

**Note taker:** Jordan Reed

**Call to Order**

Alan called the Regular Meeting of the Governing Council to order at 4:42 pm and confirmed a quorum was present with a roll call vote.

**Approval of the Agenda**

Ed's motion to approve the agenda was seconded by Pablo. The motion to approve the agenda passed unanimously.

**Public Comment**

None.

**Review and approve meeting minutes for Tuesday, February 28, 2023**

Ed's motion to approve the minutes from the regular governing council meeting held on Tuesday, February 28, 2023, was seconded by Jordan. The motion to approve passed unanimously.

**Discussion/ Action – Finance Committee**

**1. BARS**

- 529-000-2223-0014-I (ESSER funds from COVID going to EA salaries).
- 529-000-2223-0015-I (SB-9 match from the state going to fixed assets).
- Jordan's motion to approve BAR 529-000-2223-0014-I and BAR 529-000-2223-0015-I was seconded by Alan. The motion to approve the BARs passed unanimously.

**2. Expense Reports**

- Jordan's motion to approve the February 2023 Expenditure Report was seconded by Ed. All reimbursements were reviewed. The motion passed unanimously.

**3. Chair – Update**

- Pablo presented the finance committee chair update. Audit has been released but was not discussed. The Governing Council will review it in detail in April.

**Discussion/Action -- Director's Report**

Mary Jane presented the Director's Report to the Governing Council. The current student count for the 2022/2023 school year is 442. Please see attached report for additional details.

Amanda discussed upcoming events, including the annual “gala,” student performances, as well as teacher evaluations. Alissa reported on upcoming 8<sup>th</sup> grade internship presentations, field trips – including the 8<sup>th</sup> grade big trip, and 8<sup>th</sup> grade graduation. Piper discussed current state testing and gave an update on the equity council.

**Discussion/Action – Adding a High School, Grades 9-12 Approval**

Jordan’s motion to approve the addition of a high school, grades 9 through 12, was seconded by Ed. The proposal, including the Grade Level Change Amendment and the draft of the High School Course Guide was presented by Stan and Alissa. They provided an in-depth review of both documents with Council members answering and addressing all questions and concerns. The motion to approve the addition of a high school, grades 9 through 12, passed 4-0 with a roll call vote.

**Discussion/Action – Personnel Issues**

Jordan’s motion to move to a closed session inviting Mary Jane, Stan, Amanda, Alissa, and Piper to join the closed session was seconded by Ed. The motion to move to a closed session passed 4-0 with a roll call vote. The Governing Council moved to a closed session at 5:53 pm. Jordan’s motion to leave a closed session was seconded by Ed at 6:05 pm, the motion passed unanimously. Only personnel issues were discussed, and no votes were taken.

**Discussion/Action – Personnel Contract Settlement Approval**

Pablo’s motion to approve the personnel contact settlement for no more than \$20,000 was seconded by Ed. The motion to approve passed 4-0 with a roll call vote.

**Discussion – Board Training**

Alan, Ed, Jordan, and Pablo have completed 8 hours of training; Mary has completed 8 hours of training and will complete the remaining new board training via Canvas.

**New Business – Next Meeting**

The next regular meeting is scheduled for Tuesday, April 25, 2023 at 4:30 pm.

**Adjournment**

Jordan’s motion to adjourn the meeting was seconded by Ed. The motion to adjourn passed unanimously. The meeting adjourned at 6:10 pm.

**Signed:**

**Governing Council of The Montessori Elementary & Middle School**

By: \_\_\_\_\_  
Jordan M. Reed, Secretary