

**MINUTES OF
THE MONTESSORI ELEMENTARY & MIDDLE SCHOOL
REGULAR MEETING OF THE GOVERNING COUNCIL
Tuesday, February 28, 2023
1730 Montano Road, NE
ALBUQUERQUE, NM 87107**

Present: Alan Li (president), Ed Gonzales (vice president), Jordan Reed (secretary), Pablo Torres, Mary Salazar

Absent:

Administration: Mary Jane Besante, Stan Albrycht, Piper Curry, Amanda Hagerty, Alissa Sanchez

Note taker: Jordan Reed

Call to Order

Alan called the Regular Meeting of the Governing Council to order at 4:35 pm and confirmed a quorum was present with a roll call vote.

Approval of the Agenda

Jordan's motion to approve the agenda was seconded by Ed. The motion to approve the agenda passed unanimously.

Public Comment

None.

Review and approve meeting minutes for Tuesday, January 24, 2023

Pablo's motion to approve the minutes from the regular governing council meeting held on Tuesday, January 24, 2023 was seconded by Mary. The motion to approve passed unanimously.

Discussion/Action – 2023/2024 School Year Lottery

Alan, Ed, Pablo, Mary and Jordan took turns pulling randomized numbers for the 2023/2024 school year lottery. 25 Spaces for kindergarten were pulled and 20 spaces for 6th grade were pulled: Official records is at the Schools Office.

Kindergarten

1. #74
2. #1
3. #14
4. #59
5. #82
6. #32
7. #96
8. #5
9. #66
10. #38

11. #27
12. #50
13. #43
14. #30
15. #84
16. #68
17. #97
18. #99
19. #2
20. #77
21. #35
22. #64
23. #91
24. #41
25. #22

6th Grade

1. #1
2. #13
3. #8
4. #24
5. #16
6. #17
7. #12
8. #11
9. #19
10. #30
11. #2
12. #3
13. #35
14. #4
15. #7
16. #15
17. #5
18. #28
19. #32
20. #29

Discussion/ Action – Finance Committee

1. BARS

- # 529-000-2223-0013-I
Jordan's motion to approve BAR # 529-000-2223-0013-I (SEG financial allocation – operational, \$51,062 moved to rent to purchase) was seconded by Ed. The motion to approve the BAR passed unanimously.

2. Expense Reports

- Ed's motion to approve the January 2023 Expenditure Report was seconded by Mary. Pablo reviewed receipts and signed off on all reimbursements. The motion passed unanimously.

3. Chair – Update

- Pablo presented the finance committee chair update. The audit was released and will be reviewed next month in detail.

Discussion/Action -- Director's Report

Mary Jane presented the Director's Report the Governing Council. Current student count for the 2022/2023 school year is 445. Intent to return and intent to rehire forms were sent out. PED has set their site visit – March 16th. Pablo will attend on behalf of the board. SB 422 and its potential impact on the school was discussed.

Amanda reviewed teacher observations and upcoming events. Allissa reviewed upcoming student events and field trips. Piper reviewed teacher training and testing.

Discussion/Action – PED

Stan discussed the schools application to PED to receive approval for adding high school grade levels 9 through 12 to the school. This would added the high school to the current charter, and the grade levels would be phased in.

Please see attached report for additional details.

Closed Session – Personnel Issues

Jordan's motion to move to a closed session inviting Mary Jane, Stan, Amanda, Allissa, and Piper to join us was seconded by Mary. The motion to move to a closed session passed 5-0 with a roll call vote. The Governing Council moved to a closed session at 5:24 pm. Jordan's motion to leave a closed session was seconded by Pablo at 5:29 pm, the motion passed unanimously. Only personnel issues were discussed, and no votes were taken.

Discussion – Board Training

Ed and Jordan have completed 8 hours of training; Mary has completed 8 hours of training and will complete the remaining new board training via Canvas. Pablo, and Alan will also complete an upcoming training.

New Business – Next Meeting

Next meeting is scheduled for Tuesday, March 28, 2023 at 4:30 pm.

Adjournment

Jordan's motion to adjourn the meeting was seconded by Pablo. The motion to adjourn passed unanimously. Meeting adjourned at 5:51.

Signed:

Governing Council of The Montessori Elementary & Middle School

By: _____
Jordan M. Reed, Secretary