

**Draft MINUTES OF
THE MONTESSORI ELEMENTARY SCHOOL
GOVERNING COUNCIL
August 26th, 2025
THE MONTESSORI ELEMENTARY SCHOOL
1730 Montano Road, NE
ALBUQUERQUE, NM 87107**

Present: Alan Li, Mary Chappell, Mary Salazar, Denise Rumely, Javier Benavidez

Absent: None

Administration: Piper Curry, Stan Albrycht

Note taker: Alan Li

Alan called the Regular Meeting of the Governing Council to order at 4:36 pm and confirmed a quorum was present with a roll call vote.

Approval of meeting agenda

Mary C's motion to approve the agenda, was seconded by Mary S. and passed unanimously.

Public Comment

None.

Review and approve the Regular Meeting minutes for July 22nd, 2025

Mary C's motion to approve the minutes for the Regular Meeting, held on July 22nd, 2025, was seconded by Denise and passed unanimously.

Discussion/Action – Finance Committee

- I. BARS
 - A. 529-000-2526-0004-I
 - 1. Mary S's motion to approve the BAR was seconded by Mary C and passed unanimously.
 - B. 529-000-2526-0005-M
 - 1. Alan's motion to approve the BAR was seconded by Javier and passed unanimously.
 - C. 529-000-2526-0006-I
 - 1. Mary S's motion to approve the BAR was seconded by Denise and passed unanimously.
- II. Expense Reports – Mary S moved to approve the July Expense Report and was seconded by Mary C and passed unanimously.
- III. Chair Update – Audit is underway.

Discussion/Action – Election of Officers

- President: Mary C's motion to nominate and elect Alan as President was seconded by Denise. The motion passed 4-0-1 by a roll call vote, with Alan abstaining.
- Vice President: Alan's motion to nominate and elect Mary C. as Vice President was seconded by Javier. The motion passed 4-0-1 by a roll call vote, with Mary C. abstaining.
- Treasurer: Mary C's motion to nominate and elect Mary S. as Treasurer was seconded by Alan. The motion passed 4-0-1 by a roll call vote, with Mary S. abstaining.
- Secretary: Javier's motion to nominate and elect Denise as Secretary was seconded by Mary C. The motion passed 4-0-1 by a roll call vote, with Denise abstaining.

Discussion/Action – 2025-2026 Calendar Update

Javier's motion to approve the update to the 2025-2026 calendar was seconded by Mary C and passed unanimously.

Discussion/Action – Update on El Pueblo Campus and fees associated with the renovation and construction

The GC was told of the extension of the deadline for the LPA into October and how the additional costs and fees associated with the extension impacts the agreement. The administration requested a separate contract to accommodate these costs outside of the LPA.

Alan moved to approve a contract, not to exceed \$250k, for the school to complete the work was seconded by Mary S. The motion passed 5-0 with a roll call vote.

Discussion/Action – Purchase of furniture for El Pueblo Campus

The administration notified the GC about a large furniture purchase for the El Pueblo Campus. The GC asked to be presented with an itemized receipt after the purchase was completed.

Javier left the meeting at 5:13 pm.

Discussion/Action – Director's Report

Current student count is 503. See attached report.

Discussion/Action – Updated/New Policies

Alan's motion to update Policy 278 with the correct policy number (policy language was approved at the previous meeting in July but already had a Policy 277) was seconded by Mary C and passed unanimously.

Mary S's motion to approve Policy 279: Driving Record Check for Operations of School Vehicles was seconded by Denise and passed unanimously.

Alan's motion to approve Policy 280: Domestic Abuse Leave was seconded by Mary C and was approved unanimously.

Mary S's motion to approve Policy 625: Automated External Defibrillators (AEDs) and Cardiac Response Plans was seconded by Mary C and approved unanimously.

Mary C's motion to approve Policy 128: Head Administrator Licensure Requirements was seconded by Mary S and approved unanimously.

Mary C's motion to approve Policy 281: Remote Work Flexibility for 220-Day Employees was seconded by Alan and approved unanimously.

Mary C's motion to approve the new 700 Policy Series: Special Education was seconded by Denise and passed 4-0 by a roll call vote.

Discussion/Action – Disposal of Lucy Calkins Writing Curriculum

Mary C's motion to dispose of the Lucy Calkins Writing Curriculum was seconded by Mary S and passed unanimously.

Discussion/Action – Board Training

The GC confirmed that there is a 5 hour training requirement for all members for this school year.

New Business – Next Meeting

The GC scheduled the next Regular Meeting for September 23rd, at 4:30 pm.

Adjournment

Mary C.'s motion to adjourn the meeting was seconded by Mary S. and passed unanimously. The meeting adjourned at 6:00 pm.

Signed:

Governing Council of The Montessori Elementary School

By: _____

Alan Li, TMEMS GC Secretary