

**Draft MINUTES OF
THE MONTESSORI ELEMENTARY SCHOOL
GOVERNING COUNCIL
July 22nd, 2025
THE MONTESSORI ELEMENTARY SCHOOL
1730 Montano Road, NE
ALBUQUERQUE, NM 87107**

Present: Alan Li, Mary Chappell, Mary Salazar

Absent: Denise Rumely, Javier Benavidez

Administration: Piper Curry, Stan Albrycht,

Note taker: Alan Li

Alan called the Regular Meeting of the Governing Council to order at 4:46 pm and confirmed a quorum was present with a roll call vote.

Approval of meeting agenda

Mary C's motion to approve the agenda, amended to table Item 8: Election of Officers, was seconded by Mary S. and passed unanimously.

Public Comment

None.

Review and approve the Regular Meeting minutes for June 9th, 2025

Mary S.'s motion to approve the minutes for the Regular Meeting, held on June 9th, 2025, was seconded by Mary C. and passed unanimously.

Discussion/Action – Finance Committee

- I. BARS
 - A. No BARs.
- II. Expense Reports – Mary S. moved to approve the June Expense Report and was seconded by Mary C. and passed unanimously.
- III. Chair Update – None.

Discussion/Action – Annual Resolution

Mary S.'s motion to approve the Annual Resolution for SY 2025-2026 was seconded by Mary C. and approved 3-0 by a roll call vote.

Discussion/Action – Conflict of Interest Policy

Mary C's motion to approve the Conflict of Interest Policy was seconded by Mary S. and approved 3-0 by a roll call vote.

Discussion/Action – Code of Ethics

Mary S's motion to approve the Code of Ethics Policy as presented was seconded by Mary C and approved 3-0 by a roll call vote.

Discussion/Action – Election of Officers

Item was tabled until the next meeting.

Discussion/Action – Director's Report

Current student count is 504. See attached report.

Discussion/Action – Updated/New Policies

Alan motion to update all policy titles and language to update the school's name to The Montessori Academy and was seconded by Mary C. and was approved unanimously.

Alan's motion to update Policy 100: Mission and Vision Statements with the new mission statement was seconded by Mary S. and was approved unanimously.

Mary C.'s motion to update Policy 106: Organization of Governance Council to be in line with GC bylaws regarding election dates was seconded by Mary S. and passed unanimously.

Mary S's motion to update Policy 124: Open Meetings Act Annual Resolution to match the policy approved earlier in the meeting was seconded by Alan and passed unanimously.

Alan's motion to approve Policy 277: Return to Work (RTW) Policy was seconded by Mary C. and passed unanimously.

Alan's motion to update Policy 265: Leave Donation Policy was seconded by Mary S. and passed unanimously.

Alan's motion to update Policy 241: Use of Accrued Leave was seconded by Mary C. and passed unanimously.

Mary C.'s motion to update Policy 240: Annual Leave was seconded by Mary S. and passed unanimously.

Alan's motion to update Policy 351 Student Water Safety was seconded by Mary S. and passed unanimously.

Alan's motion to update Policy 602: Wireless Communication Devices (Anti-Distracted Policy) was seconded by Mary C. and passed unanimously.

Alan's motion to approve Policy 277: Salary Docking for Exempt Employees was seconded by Mary C. and passed unanimously.

Mary C.'s motion to update Policy 305: Student Dress Code, pending was seconded by Mary S. and passed unanimously.

Discussion/Action – Updated Parent 2025-2026 Student Handbook

Mary C.'s motion to approve the modified Parent Student Handbook, pending the final changes to the logo as needed, was seconded by Mary S and passed unanimously.

Discussion/Action – Updated Staff 2025-2026 Handbook

Mary S.'s motion to approve the updated Staff Handbook was seconded by Mary C and passed unanimously.

Discussion/Action – Resolution #26001 concerning Procurement Card

Mary Cjj.'s motion to approve Resolution #26001 was seconded by Mary S and passed 3-0 by a roll call vote.

Discussion/Action – Contract Approval of TLC

Mary C. moved to ratify the purchase order for TLC's work on the expanded parking lot was seconded by Mary S. and passed 3-0 by a roll call vote.

Discussion/Action – Board Training

Alan thanked all board members for completing the board training from the previous year. The possibility of board members taking the winter training was discussed.

New Business – Next Meeting

The GC scheduled the next Regular Meeting for August 26th, at 4:30 pm.

Adjournment

Mary C.'s motion to adjourn the meeting was seconded by Mary S. and passed unanimously. The meeting adjourned at 5:29 pm.

Signed:

Governing Council of The Montessori Elementary School

By: _____

Alan Li, TMEMS GC Secretary