

**Draft MINUTES OF  
THE MONTESSORI ELEMENTARY SCHOOL  
GOVERNING COUNCIL  
September 24th, 2024  
THE MONTESSORI ELEMENTARY SCHOOL  
1730 Montano Road, NE  
ALBUQUERQUE, NM 87107**

Present: Alan Li, Mary Salazar, Mary Chappell, Denise Rumely (telecom), Javier Benavidez

Absent: None

Administration: Piper Curry, Stan Albrycht

Note taker: Alan Li

Alan called the Regular Meeting of the Governing Council to order at 4:38 pm and confirmed a quorum was present with a roll call vote.

**Approval of meeting agenda**

Mary S's motion to approve the agenda was seconded by Mary C. and passed unanimously.

**Public Comment**

None.

**Review and approve the Regular Meeting minutes for August 20th, 2024**

Mary C's motion to approve the minutes for the Regular Meeting, held on August 20th, 2024, was seconded by Javier and passed unanimously.

**Discussion/Action – Finance Committee**

- I. BARS
  - A. 529-000-2424-0003-IB
    1. Mary S's motion to approve the BAR was seconded by Mary C. and passed unanimously.
  - B. 529-000-2425-0004-I
    1. Mary S's motion to approve the BAR was seconded by Javier and passed unanimously.
  
- II. Expense Reports – Council members reviewed the August expense report.
  - A. Mary S's motion to approve the August expense report as reviewed by the finance committee was seconded by Mary C and passed unanimously.

- III. Chair Update – Mary S. let the GC know that administration and her had a mid review meeting with the auditor and was given a timeline of the current progress with a tentative release date around February 2025.

#### **Discussion/Action – Director’s Report**

Current student count is 452. See attached report.

#### **Discussion/Action – Updated/New Policies**

Javier’s motion to update Policy 610: Law Enforcement Agencies with the updated grammar and routine procedures was seconded by Mary C and passed 5-0 with a roll call vote.

Mary S’s motion to update Policy 311: Searches of Students removing the requirement prior to contact before search was seconded by Denise and passed 5-0 with a roll call vote.

Alan’s motion to approve Policy 623: Children, Youth, and Families Department (CYFD) Investigations was seconded by Javier and passed 5-0 with a roll call vote.

Mary C’s motion to update Policy 345: Head Lice with the updates to consider the MONTessori model and recommendations from the school nurse, was seconded by Mary S. and passed 5-0 with a roll call vote.

Alan’s motion to update Policy 123: Executive Director Evaluation with the updated plan to evaluate the ED was seconded by Javier and passed 5-0 with a roll call vote.

#### **Discussion/Action – Student Handbook Update**

Mary S’s motion to update the Search and Seizure section to be aligned with the updates from the updated Policy 311 and to add ‘paraphanilia’ to the behavior rubric, was seconded by Mary C and passed 5-0 with a roll call vote.

#### **Discussion/Action – Charter Renewal Approval**

Alan’s motion to approve the Charter Renewal was seconded by Mary C and passed 5-0 with a roll call vote.

#### **Discussion/Action – Executive Director PDP Goals**

Alan’s motion to approve the ED’s PDP Goals was seconded by Mary S and passed 5-0.

#### **CLOSED SESSION – Pending Litigation**

Alan's motion to move into Closed Session, inviting Piper Curry, Stan Albrycht, and Alissa Sanchez, was seconded by Mary S. The motion to move to a Closed Session passed 5-0 with a roll call vote. The Governing Council closed the meeting at 5:25.

**Discussion/Action – Matters Discussed in Closed Session**

Alan's motion to reconvene in Open Session and to reaffirm that only matters related to pending litigation were discussed and no votes were taken, was seconded by Javier. The motion passed 5-0 by a roll call vote at 6:06 pm.

**Discussion/Action – Board Training**

The GC discussed upcoming Board Training for its members and recently opened opportunities for training.

**New Business – Next Meeting**

The GC scheduled the next Regular Meeting for October 22nd.

**Adjournment**

Mary C's motion to adjourn the meeting was seconded by Mary S. and passed unanimously. Meeting adjourned at 6:09 pm.

Signed:

Governing Council of The Montessori Elementary School

By: \_\_\_\_\_

Alan Li, TMEMS GC Secretary