

**Draft MINUTES OF
THE MONTESSORI ELEMENTARY SCHOOL
GOVERNING COUNCIL
March 19th, 2024
THE MONTESSORI ELEMENTARY SCHOOL
1730 Montano Road, NE
ALBUQUERQUE, NM 87107**

Present: Alan Li, Mary Salazar, Mary Chappell

Absent: Jeffrey Li, Gregory Marez

Administration: Piper Curry

Note taker: Alan Li

Alan called the Regular Meeting of the Governing Council to order at 4:35 pm and confirmed a quorum was present with a roll call vote. Jeffrey Li and Gregory Marez were absent.

Approval of meeting agenda

Mary S's motion to approve the agenda, was seconded by Mary C. and passed unanimously.

Public Comment

None.

Review and approve the Regular Meeting minutes for February 27th, 2024

Mary S's motion to approve the minutes for the Regular Meeting, held on February 27th, 2024, was seconded by Mary C. and passed unanimously.

CLOSED SESSION – Pending Litigation

Alan's motion to move into Closed Session, inviting Piper Curry was seconded by Mary S. The motion to move to a Closed Session passed 3-0 with a roll call vote. The Governing Council closed the meeting at 4:37 pm. The following is a list of subsequent invites and departures:

5:07 pm : Alissa Sanchez and Tahirih were invited and Piper Curry left.

5:23 pm: Piper was invited back in.

Discussion/Action- Matters Discussed in Closed Session

Alan's motion to reconvene in Open Session and to reaffirm that only matters related to pending litigation were discussed and no votes were taken, was seconded by Mary S. The motion passed 3-0 by a roll call vote at 5:00 pm.

Discussion – Testing Data Presentation

Sherry Haworth presented the complete TMEMS Assessment Data from 22-23 SY and current 23-24 data available at the time of the meeting.

A 5 minute recess for the meeting was moved by Alan with Mary C seconding the motion. Motion passed 3-0. Meeting was recessed at 6:05 pm and was reconvened at 6:10 pm

Discussion/Action – Finance Committee

- I. BARS
 - A. 529-000-2324-0009-D
 1. Mary S. moved to approve the BAR was seconded by Mary C. and passed 3-0 by a roll call vote.
 - B. 529-000-2324-0010-IB
 1. Mary S. moved to approve the BAR was seconded by Mary C. and passed 3-0 by a roll call vote.
- II. Expense Reports – Council members reviewed the February expense report.
 - A. Mary S.'s motion to approve the February expense report as reviewed by the finance committee was seconded by Mary C and passed unanimously.
- III. Chair Update – The chair presented the audit and findings with the financial sheet.

Discussion – Director's Report

Current student count is 442. See attached Director's report.

Discussion/Action – Updated/New Policies

Alan's motion to approve the following Policy Review Committee's recommendations for policies:

1. Policy 211: Re-employment and Termination of Other Employees
 - a. Change 'Principal' to 'Executive Director'
2. Policy 216: Title IX
 - a. Removal of conflicting language regarding FERPA
3. Policy 217: Reduction-In-Force (R.I.F.)
 - a. Removal of repeated sections
 - b. Change language regarding the 'Administrator' to 'Executive Director'
 - c. Reordering language to their appropriate sections of the policy
4. Policy 267: Staff Field Trip Compensation
 - a. Update to Governing Council title from previous title of 'Collaborative Council'

was seconded by Mary S. and approved 3-0 by roll call vote.

Mary S. moved to approve an update to Policy 241: Personal and Sick Leave, was seconded by Mary C. and passed 3-0 with a roll call vote.

Alan moved to approve an update to Policy 220: Training and Detection of Child Abuse and Neglect, to clarify required trainings and who is required to take them, was seconded by Mary S. and passed 3-0 with a roll call vote.

Alan moved to approve an update to Policy 226: Substitute Teachers, regarding Timekeeping, was seconded by Mary C. and passed 3-0 with a roll call vote.

Alan moved to approve an update to Policy 270: Audio and Video Recording in the Workplace, regarding security camera review, was seconded by Mary C. and passed 3-0 with a roll call vote.

Alan moved to table an update to Policy 262: Emergency Closings was seconded by Mary C. and passed 3-0 with a roll call vote.

Discussion/Action – Board Training

The GC discussed that those present were up to date regarding training pending confirmation from the state. Additional training opportunities were discussed to forward to remaining members.

New Business – Next Meeting

The GC scheduled the next Regular Meeting for April 23rd.

Adjournment

Mary C.'s motion to adjourn the meeting was seconded by Mary S. and passed unanimously. Meeting adjourned at 7:06 pm.

Signed:

Governing Council of The Montessori Elementary School

By: _____

Alan Li, TMEMS GC Secretary