

**Draft MINUTES OF  
THE MONTESSORI ELEMENTARY SCHOOL  
GOVERNING COUNCIL  
DECEMBER 12th, 2024  
THE MONTESSORI ELEMENTARY SCHOOL  
1730 Montano Road, NE  
ALBUQUERQUE, NM 87107**

Present: Alan Li, Mary Salazar, Javier Benavidez

Absent: Mary Chappell, Denise Rumely

Administration: Piper Curry, Stan Albrycht

Note taker: Alan Li

Alan called the Regular Meeting of the Governing Council to order at 5:35 pm and confirmed a quorum was present with a roll call vote.

**Approval of meeting agenda**

Javier's motion to approve the agenda was seconded by Mary S. and passed unanimously.

**Public Comment**

None.

**Review and approve the Special Meeting minutes for November 19th, 2024**

Mary S's motion to approve the minutes for the Regular Meeting, held on November 19th, 2024, was seconded by Javier and passed unanimously.

**Discussion/Action – Finance Committee**

- I. BARS
  - A. None.
  
- II. Expense Reports – Council members reviewed the November expense report.
  - A. Mary S.'s motion to approve the November expense report as reviewed by the finance committee was seconded by Javier and passed unanimously.
  
- III. Chair Update – None.

**Discussion/Action – Director's Report**

Current student count is 447. See attached report.

**Discussion/Action – Updated/New Policies**

Mary S’s motion to update the Policy 302: Enrollment, Admission and Lottery with the updated language and process was seconded by Javier and passed 3-0 with a roll call vote.

**Discussion/Action – Employee Handbook Updates**

Alan’s motion to table Item 7: Discussion/Action – Employee Handbook Updates, was seconded by Javier and passed unanimously.

**Discussion/Action – Student/Parent Handbook Updates**

Alan’s motion to approve updates to the Student/Parent Handbook regarding the updated Lottery policy was seconded by Mary S. and passed unanimously.

**Discussion/Action – Schools Accountability Report from NM Vistas**

The board was presented the NM Vista Report.

Javier’s motion to adopt the Report was seconded by Mary S. and passed unanimously.

Javier’s motion to amend the early motion to include the ‘23-24’ date to the adoption was seconded by Mary S. and passed unanimously.

**Discussion/Action – Board Training**

The GC spoke about New Member Training.

**New Business – Next Meeting**

The GC scheduled the next Regular Meeting for January 28th, at 5:30 pm.

**Adjournment**

Alan’s motion to adjourn the meeting was seconded by Mary S. and passed unanimously. Meeting adjourned at 6:08 pm.

Signed:

Governing Council of The Montessori Elementary School

By: \_\_\_\_\_

Alan Li, TMEMS GC Secretary