

**Draft MINUTES OF  
THE MONTESSORI ELEMENTARY SCHOOL  
GOVERNING COUNCIL  
August 20th, 2024  
THE MONTESSORI ELEMENTARY SCHOOL  
1730 Montano Road, NE  
ALBUQUERQUE, NM 87107**

Present: Alan Li, Mary Salazar, Mary Chappell, Denise Rumely, Javier Benavidez

Absent: None

Administration: Piper Curry, Stan Albrycht

Note taker: Alan Li

Alan called the Regular Meeting of the Governing Council to order at 4:43 pm and confirmed a quorum was present with a roll call vote.

**Approval of meeting agenda**

Alan's motion to approve the agenda, amended to move items 9, 10, 11, 12, & 13 to below item 4, was seconded by Mary C. and passed unanimously.

**Public Comment**

None.

**Review and approve the Regular Meeting minutes for July 16th, 2024**

Mary C's motion to approve the minutes for the Regular Meeting, held on July 16th, 2024, was seconded by Mary S. and passed unanimously.

**Discussion/Action – Finance Committee**

- I. BARS
  - A. No BARs
  
- II. Expense Reports – Council members reviewed the July expense report.
  - A. Mary S.'s motion to approve the July expense report as reviewed by the finance committee was seconded by Mary C and passed unanimously.
  
- III. Chair Update – Mary S let the GC know that the Audit has progressed in earnest.

**Discussion/Action – Annual Resolution**

Javier's motion to approve the Annual Resolution for SY 2024-2025 was seconded by Mary C. and approved 5-0 by a roll call vote.

Alan's motion to amend the Annual Resolution for SY 2024-2025 to correct an inaccurate date was seconded by Mary S. and approved 5-0 by a roll call vote.

#### **Discussion/Action – Conflict of Interest Policy**

Mary S's motion to approve the Conflict of Interest Policy was seconded by Mary C. and approved 5-0 by a roll call vote.

#### **Discussion/Action – Code of Ethics**

Javier's motion to approve the Code of Ethics Policy as presented was seconded by Mary C and approved 5-0 by a roll call vote.

#### **Discussion/Action – Election of Officers**

- President: Mary S's motion to nominate and elect Alan as President was seconded by Mary C. The motion passed 4-0-1 by a roll call vote, with Alan abstaining.
- Vice President: Mary S's motion to nominate and elect Mary C. as Vice President was seconded by Javier. The motion passed 4-0-1 by a roll call vote, with Mary C. abstaining.
- Treasurer: Alan's motion to nominate and elect Mary S. as Treasurer was seconded by Mary C. The motion passed 4-0-1 by a roll call vote, with Mary S. abstaining.
- Secretary: Mary C's motion to nominate and elect Alan as Secretary was seconded by Javier. The motion passed 4-0-1 by a roll call vote, with Alan abstaining.

#### **Discussion/Action – GC Representative in Pending Litigation**

Mary C moved to give the President authority to represent the GC in matters regarding current litigation, excluding substantive decisions without GC approval. The motion was seconded by Mary S and passed 4-0-1 by a roll call vote as follows:

Alan Li – Abstain  
Mary Salazar – Aye  
Mary Chappell – Aye  
Denise Rumley – Aye  
Javier Benavidez – Aye

#### **Discussion/Action – Director's Report**

Current student count is 453. See attached report.

Stan left the meeting during this item at 5:00 pm.

**Discussion/Action – Chromebook Disposal**

Javier’s motion to proceed with the process of disposal of chromebooks identified in the Board packet was seconded by Mary C and passed 5-0.

**Discussion/Action – Updated/New Policies**

Alan’s motion to update Policy 124: Open Meetings Act Annual Resolution with the updated dates and board members was seconded by Mary C and passed 5-0 with a roll call vote.

**Discussion/Action – Student Handbook Update**

Mary S’s motion to approve updates to the Student Handbook was seconded by Denise, and passed 5-0 with a roll call vote.

**Discussion/Action – Board Training**

The GC discussed upcoming Board Training for current and new members.

**New Business – Next Meeting**

The GC scheduled the next Regular Meeting for September 24th.

**Adjournment**

Mary C’s motion to adjourn the meeting was seconded by Javier and passed unanimously. Meeting adjourned at 5:18 pm.

Signed:

Governing Council of The Montessori Elementary School

By: \_\_\_\_\_

Alan Li, TMEMS GC Secretary