

**Draft MINUTES OF
THE MONTESSORI ELEMENTARY SCHOOL
GOVERNING COUNCIL
December 12th, 2023
THE MONTESSORI ELEMENTARY SCHOOL
1730 Montano Road, NE
ALBUQUERQUE, NM 87107**

Present: Alan Li, Mary Salazar, Jeffrey Li, Gregory Marez, Mary Chappell

Absent: None

Administration: Piper Curry, Alissa Sanchez

Note taker: Alan Li

Alan called the Regular Meeting of the Governing Council to order at 4:36 pm and confirmed a quorum was present with a roll call vote. All GC members were present.

Approval of meeting agenda

Mary S's motion to approve the agenda was seconded by Mary C. and passed unanimously.

Public Comment

None.

Review and approve the Special Meeting minutes for November 28th, 2023

Mary S's motion to approve the minutes for the Special Meeting, held on November 28th, 2023, was seconded by Mary C. and passed unanimously.

Discussion/Action – Finance Committee

- I. BARS
 - A. There were no BARS.
- II. Expense Reports – Council members reviewed the November expense report.
 - A. Mary S's motion to approve the October expense report as reviewed by the finance committee was seconded by Mary C. and passed 4-0-1, with the one abstention by Jeff Li.
- III. Chair Update – None.

CLOSED SESSION – Limited Personnel Matter relating to Acting Executive Director/Pending Litigation

Alan's motion to move into Closed Session, was seconded by Mary S. The motion to move to a Closed Session passed 5-0 with a roll call vote. The Governing Council closed the meeting at 4:50 pm.

Discussion/Action- Matters Discussed in Closed Session

Alan's motion to reconvene in Open Session and to reaffirm that only matters related to pending litigation were discussed and no votes were taken, was seconded by Jeff Li. The motion passed 5-0 by a roll call vote at 5:03 pm.

Alan's motion to update Piper Curry's job title to: 'Executive Director' was seconded by Mary S. and passed 5-0 with a roll call vote.

Discussion/Action – Updated/New Policies

Gregory's motion to approve the new Policy #127: New Governing Council Member Training through The Montessori Elementary and Middle School Policy was seconded by Mary C. and approved unanimously by a roll call vote.

Mary C.'s motion to approve the following Policy Review Committee's recommendations:

1. Change all of the "Head Administrator" and "Director" wording in the policy book to "Executive Director"
2. Change all of the "Board" and "Board of Directors" wording in the policy book to "Governing Council"
3. Change all "SCHOOL" wording in the policy book to "TMEMS" or "The Montessori Elementary and Middle School"
4. POLICY 108:
 - a. Remove strikethrough on "O"
 - i. Place of Meeting. The Governance Council may designate any place as the place of meeting for any annual meeting, regular meeting, or special meeting. ~~if no designation is made, the place of meeting shall be the The Montessori Elementary and Middle School library.~~
5. POLICY 124:
 - a. Update the following Governing Council members and officer listings and check accuracy.

was seconded by Jeff and approved unanimously by a roll call vote.

Discussion – Director's Report

Current student count is 440. See attached Director's report.

Discussion/Action – Board Training

The board relayed to the school the remaining training hours they have left for the year and the plans they had to complete them in time.

New Business – Next Meeting

The next regular meeting will be scheduled for January 23rd, 2023.

Adjournment

Mary S.'s motion to adjourn the meeting was seconded by Gregory and passed unanimously. Meeting adjourned at 5:24 pm.

Signed:

Governing Council of The Montessori Elementary School

By: _____

Alan Li, TMEMS GC Secretary