

**MINUTES OF  
THE MONTESSORI ELEMENTARY & MIDDLE SCHOOL  
REGULAR MEETING OF THE GOVERNING COUNCIL  
Tuesday, November 15, 2022  
1730 Montano Road, NE  
ALBUQUERQUE, NM 87107**

**Present:** Alan Li (president), Ed Gonzales (vice president), Jordan Reed (secretary), Pablo Torres, Mary Salazar

**Absent:** N/A

**Administration:** Mary Jane Besante, Stan Albrycht, Amanda Hagerty

**Note taker:** Jordan Reed

**Call to Order**

Alan called the Regular Meeting of the Governing Council to order at 4:32 pm and confirmed a quorum was present with a roll call vote.

**Approval of the Agenda**

Pablo's motion to approve the agenda was seconded by Ed. The motion to approve the agenda passed unanimously.

**Public Comment**

None.

**Review and approve meeting minutes for Tuesday, October 25th**

Mary's motion to approve the minutes from the regular governing council meeting held on Tuesday, October 25<sup>th</sup>, 2022 was seconded by Ed. The motion to approve passed unanimously.

**Discussion/ Action – Finance Committee**

**1. BARS**

○ **BAR for Fund #24349 for \$2,206.00**

Jordan's motion to approve BAR for Fund #24349 in the amount of \$2,206.00 was seconded by Pablo. BAR number forthcoming. The motion to approve the BAR passed unanimously.

**2. Expense Reports**

- Ed's motion to approve the October 2022 Expenditure Report was seconded by Mary. The motion passed unanimously. Pablo will review October reimbursement receipts when he is on campus next (as he attended via Zoom), however Stan reviewed all October reimbursements with the board, they were to Mary Jane for food from the carnival fundraiser and to Stan for recent field trip expenses.

**3. Chair – Update**

- Pablo presented the finance committee chair update. Audit is complete, just waiting for the financials to come out.

**Discussion/Action -- Director's Report**

Mary Jane presented the Director's Report to the Governing Council. There has been some student turnover, but spaces have been filled quickly. Current student count for the 2022/2023 school year is 440. Please see attached report for additional details.

Amanda reviewed upcoming events, fundraising efforts, and field trips. We are currently fully staffed. MOY testing is coming up and will be reviewed. Teachers are completing LETRS professional development training which focuses on literacy.

**Discussion – Board Training**

Jordan, Ed, and Mary will complete their required 10 hours of board training on December 8<sup>th</sup> and 9<sup>th</sup> at the PCSNM Conference being held at the Tamaya Resort. (Mary will have to complete 7-hours of new board member training on Canvas (online) and then will complete her final 3 hours at the conference.) Alan and Pablo are completing training separately.

**New Business – Next Meeting**

Next meeting is scheduled for Tuesday, December 13, 2022 at 4:30 pm.

**Adjournment**

Jordan's motion to adjourn the meeting was seconded by Ed. The motion to adjourn passed unanimously. Meeting adjourned at 5:04 pm.

**Signed:**

**Governing Council of The Montessori Elementary & Middle School**

**By:** \_\_\_\_\_  
Jordan M. Reed, Secretary