

**MINUTES OF  
THE MONTESSORI ELEMENTARY & MIDDLE SCHOOL  
REGULAR MEETING OF THE GOVERNING COUNCIL  
TUESDAY, DECEMBER 13, 2022  
1730 Montano Road, NE  
ALBUQUERQUE, NM 87107**

**Present:** Alan Li (president), Ed Gonzales (vice president), Jordan Reed (secretary), Pablo Torres, Mary Salazar

**Absent:**

**Administration:** Mary Jane Besante, Stan Albrycht, Piper Curry, Amanda Hagerty, Alissa Sanchez

**Note taker:** Jordan Reed

**Call to Order**

Alan called the Regular Meeting of the Governing Council to order at 4:34 pm and confirmed a quorum was present with a roll call vote.

**Approval of the Agenda**

Ed's motion to approve the agenda was seconded by Pablo. The motion to approve the agenda passed unanimously.

**Public Comment**

None.

**Review and approve meeting minutes for November 15, 2022**

Ed's motion to approve the minutes from the regular governing council meeting held on Tuesday, November 15, 2022 was seconded by Pablo. The motion to approve passed unanimously.

**Discussion/ Action – Finance Committee**

**1. BARS**

- 529-000-2223-0008-I  
Jordan motion to approve BAR 529-000-2223-0008-I (House Bill 33, carry over from prior fiscal year, 1.6 million, will go to purchasing building) was seconded by Ed. The motion to approve the BAR passed unanimously.
- 529-000-2223-0009-I  
Ed motion to approve BAR 529-000-2223-0009-I (SB9, 31701 Fund, \$101k carry over from prior fiscal year going to lease to purchase facility) was seconded by Pablo. The motion to approve the BAR passed unanimously.
- 529-000-2223-0010-I  
Pablo motion to approve BAR 529-000-2223-0010-I (Fund 31701, SB9 State Match, supply assets \$5k or less, \$34,798 for initial budget) was seconded by Mary. The motion to approve the BAR passed unanimously.

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**2. Expense Reports**

- Mary's motion to approve the November 2022 Expenditure Report was seconded by Pablo. Ed reviewed receipts for reimbursements prior to the meeting. The motion passed unanimously.

### **3. Chair – Update**

- Pablo presented the finance committee chair update.

#### **Discussion/Action -- Director's Report**

Mary Jane presented the Director's Report the Governing Council. Current student count for the 2022/2023 school year is 438.

Amanda discussed recent events. Report cards, assessments, etc. are coming up and will be emailed to families on Friday. Winter break begins on Friday.

Alissa reviewed events for remainder of the school year prior to winter break, the recent 7<sup>th</sup> grade meeting for the 2024 Big Trip, the upcoming 8<sup>th</sup> grade internships that will begin in February, and recent field trips.

Piper updated the board on assessment. Currently we are in the MOY testing and in the January meeting we will be able to look at the data. Teachers are in the midst of LETRS training, upon completion the teachers will receive a reading endorsement.

Please see attached report for additional details.

#### **Closed Session – Personnel Issues**

Jordan's motion to move to a closed session inviting Mary Jane, Stan, and Amanda to join us was seconded by Pablo. The motion to move to a closed session passed 5-0 with a roll call vote. The Governing Council moved to a closed session at 5:03 pm. Jordan's motion to leave a closed session was seconded by Pablo at 5:34 pm, the motion passed unanimously. Only personnel issues were discussed, and no votes were taken.

#### **Discussion – Board Training**

Ed has completed 8 hours of training; Mary has completed 1 hour and will complete the remaining 7 hours via Canvas. Jordan was unable to complete training as planned due to a medical emergency and will complete an upcoming training. Pablo and Alan will also complete an upcoming training.

#### **New Business – Next Meeting**

Next meeting is scheduled for Tuesday, January 24, 2023 at 4:30 pm.

#### **Adjournment**

Jordan's motion to adjourn the meeting was seconded by Mary. The motion to adjourn passed unanimously. Meeting adjourned at 5:42 pm.

**Signed:**

Governing Council of The Montessori Elementary & Middle School

By: \_\_\_\_\_  
Jordan M. Reed, Secretary