**Draft MINUTES OF**

**THE MONTESSORI ELEMENTARY SCHOOL**

**GOVERNING COUNCIL**

**August 23rd, 2022**

**THE MONTESSORI ELEMENTARY SCHOOL**

**1730 Montano Road, NE**

**ALBUQUERQUE, NM 87107**

Present: Ed Gonzales, Alan Li, Jordan Reed, Pablo Torres, Mary Salazar (non-voting observer)

Absent: None

Administration: Stan Albrycht

Note taker: Alan Li

Ed called the Regular Meeting of the Governing Council to order at 4:35 pm and confirmed a quorum was present with a roll call vote.

**Public Comment:** None

**Approval of meeting agenda:**

Alan moved to amend the agenda by moving item 9, Election of Officers, above item 8, Annual Resolution. Pablo seconded the motion, and it was approved unanimously by a roll call vote.

Alan’s motion to approve the agenda as amended was seconded by Pablo and passed unanimously.

# **Review and approve regular meeting minutes for June 14th, 2022**

Pablo’s motion to approve the minutes for the Regular Meeting, held on June 14th, 2022 was seconded by Alan and passed unanimously.

# **Discussion/Action – Finance Committee**

1. BARS
   1. 529-000-2223-0002-D
      1. Jordan moved to approve the BAR and was seconded by Alan and passed unanimously.
   2. 529-000-2223-2002-IB
      1. Jordan moved to approve the BAR and was seconded by Alan and passed unanimously.
2. Expense Reports – Council members reviewed the June and July expense report.
   1. Alan’s motion to approve the June expense report as reviewed by the finance committee was seconded by Pablo and passed unanimously.
   2. Alan’s motion to approve the July expense report as reviewed by the finance committee was seconded by Pablo and passed unanimously.
3. Chair Update – Chair informed the board of the audit is ongoing.

**Discussion/Action – Governance Council Change**

Jordan’s motion to approve Jill Riester’s resignation was seconded by Pablo and passed unanimously.

**Discussion/Action – New Governance Council Member**

To fill the vacancy on the Governing Council, Alan nominated Mary Salazar to replace Jill Riester. The motion was seconded by Pablo. The roll call vote was: Ed, Alan, Jordan, and Pablo in the affirmative. Motion passed unanimously.

# **Discussion – Director’s Report**

Stan presented the Director’s Report with the GC. Current student count for SY 21-22 is 438. See attached report.

**Discussion/Action – Election of Officers**

* President: Jordan‘s motion to nominate Alan was seconded by Pablo and passed unanimously, with Alan abstaining in a roll call vote.
* Vice President: Alan‘s motion to nominate Ed was seconded by Pablo and passed unanimously, with Ed abstaining in a roll call vote.
* Secretary: Alan‘s motion to nominate Jordan was seconded by Ed and passed unanimously, with Jordan abstaining in a roll call vote.
* Treasurer: Ed‘s motion to nominate Pablo was seconded by Alan and passed unanimously, with Pablo abstaining in a roll call vote.

Jordan needed to leave at this point and did not vote after Election of Officers; quorum is still present.

**Discussion/Action – Annual Resolution**

Alan’s motion to approve the Annual Resolution for Year 2022-2023 was seconded by Pablo and passed unanimously.

**Discussion/Action – Conflict of Interest Policy**

Pablo’s motion to approve the Conflict of Interest Policy as presented was seconded by Pablo and passed unanimously.

**Discussion/Action – Code of Ethics**

Alan’s motion to approve the Code of Ethics Policy as presented was seconded by Pablo and passed unanimously.

**Discussion/Action – Nepotism Rule Waiver for Employment**

Alan’s motion to approve the Nepotism Rule Waiver for Employment for M.J. Sams for this school year was seconded by Pablo and passed unanimously.

**Discussion/Action – Covid 19 Policy Update & Changes**

Stan presented to the board that the Covid 19 Employee Policies sunset July 30th, 2022.

**Discussion – Updated Building Purchase**

Stan presented the board with the purchase agreement that was finalized on August 8th. He also informed the board about plans to schedule building maintenance and the installation of a new field for the playground.

**New Business – Next Meeting**

The next meeting will be scheduled for September 20th.

# **Adjournment**

Pablo’s motion to adjourn the meeting was seconded by Ed. Meeting adjourned at 5:15 pm.

Signed:

Governing Council of The Montessori Elementary School

By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Jordan Reed, Secretary