

**Draft MINUTES OF
THE MONTESSORI ELEMENTARY SCHOOL
GOVERNING COUNCIL
August 24th, 2021
THE MONTESSORI ELEMENTARY SCHOOL
1730 Montano Road, NE
ALBUQUERQUE, NM 87107**

Present: Ed Gonzales, Jordan Reed, Alan Li, Pablo Torres, Jill Rieste

Absent: None

Administration: Stan Albrycht

Note taker: Alan Li

Ed called the Regular Meeting of the Governing Council to order at 4:32 pm and confirmed a quorum was present with a roll call vote.

Public Comment: None

Approval of meeting agenda:

Alan's motion to approve the agenda was seconded by Pablo and passed unanimously.

Review and approve regular meeting minutes for June 8th, 2021

Jordan's motion to approve the minutes for the Regular Meeting, held on June 8th, 2021 was seconded by Pablo and passed unanimously.

Discussion/Action – Finance Committee

I. BARS

A. 529-000-2122-0001-I

1. Jordan moved to approve the BAR and was seconded by Pablo and passed unanimously with a roll call vote.

II. Expense Reports – Council members reviewed the June and July expense report.

A. Alan's motion to approve the June expense report as reviewed by the finance committee was seconded by Jill and passed unanimously.

B. Alan's motion to approve the July expense report as reviewed by the finance committee was seconded by Pablo and passed unanimously.

III. Chair Update – Chair informed the board of the audit finding and the steps being taken to avoid in the future.

Discussion/Action – Annual Resolution

Jordan's motion to approve the Annual Resolution for Year 2021-2022 was seconded by Alan and passed unanimously with a roll call vote.

Discussion/Action – Election of Officers

- President: Jordan’s motion to nominate Ed was seconded by Pablo and passed unanimously, with Ed abstaining in a roll call vote.
- Vice President: Jordan’s motion to nominate Alan was seconded by Pablo and passed unanimously, with Alan abstaining in a roll call vote.
- Secretary: Alan’s motion to nominate Jordan was seconded by Ed and passed unanimously, with Jordan abstaining in a roll call vote.
- Treasurer: Alan’s motion to nominate Pablo was seconded by Ed and passed unanimously, with Pablo abstaining in a roll call vote.

Discussion/Action – Conflict of Interest Policy

Jordan’s motion to approve the Conflict of Interest Policy as presented was seconded by Pablo and passed unanimously.

Discussion/Action – Code of Ethics

Jordan’s motion to approve the Code of Ethics Policy as presented was seconded by Ed and passed unanimously.

Discussion/Action – Nepotism Rule Waiver for Employment

Jordan’s motion to approve the Nepotism Rule Waiver for Employment, was seconded by Alan and passed unanimously.

Discussion/Action – Possible Building Purchase for Middle School

Stan presented the board with preliminary plans for the purchase of an additional building to house the middle school students. No action was taken.

Discussion/Action – School Policies

- I. Background Check and Employment History Policy
 - A. Jordan’s motion to approve the policy as presented was seconded by Ed and passed unanimously in a roll call vote.
- II. Suggested amendment to employee termination hearing procedure
 - A. Jordan’s motion to approve the amendment as presented was seconded by Pablo and passed unanimously in a roll call vote.
- III. Amendment to Lottery/Enrollment Policy
 - A. Jordan’s motion to approve the policy as presented was seconded by Alan and passed unanimously in a roll call vote.
- IV. Employee Sick Leave Policy (per HB2)

- A. Alan's motion to approve the policy as presented was seconded by Jordan and passed unanimously in a roll call vote.
- V. Employee Sick Leave Policy (per Healthy Workplaces Act)
 - A. Jordan's motion to approve the policy as presented was seconded by Alan and passed unanimously in a roll call vote.
- VI. Ethical Misconduct Investigation and Reporting Policy
 - A. Alan's motion to approve the policy as presented was seconded by Pablo and passed unanimously in a roll call vote.
- VII. No School Discrimination for Hair Policy
 - A. Alan's motion to approve the policy as presented was seconded by Pablo and passed unanimously in a roll call vote.
- VIII. Policy Prohibiting Racialized Aggression
 - A. Jordan's motion to approve the policy as presented was seconded by Alan and passed unanimously in a roll call vote.
- IX. Professional Leave (Grow Your Own Teachers Act) amendment
 - A. Jordan's motion to approve the amendment as presented was seconded by Alan and passed unanimously in a roll call vote.
- X. Student Dental Exam Verification Policy
 - A. Jordan's motion to approve the policy as presented was seconded by Alan and passed unanimously in a roll call vote.
- XI. Staff Training Policy
 - A. Jordan's motion to approve the policy as presented was seconded by Alan and passed unanimously in a roll call vote.

Discussion – Director's Report

Stan presented the Director's Report with the GC. Current student count for SY 21-22 is 439. See attached report.

New Business – Next Meeting

The next meeting will be scheduled for September 28th.

Adjournment

Alan's motion to adjourn the meeting was seconded by Pablo. Meeting adjourned at 6:05 pm.

Signed:

Governing Council of The Montessori Elementary School

By: _____

Jordan Reed, Secretary