

**MINUTES OF
THE MONTESSORI ELEMENTARY SCHOOL
GOVERNING COUNCIL
July 28th, 2020
THE MONTESSORI ELEMENTARY SCHOOL
1730 Montano Road, NE
ALBUQUERQUE, NM 87107**

Present: Ed Gonzales, Jill Rieste, Alan Li, Jordan Reed, Pablo Torres (non-voting)

Absent: None

Administration: Stan Albrycht, Mary Jane Besante

Note taker: Alan Li

Ed called the Regular Meeting of the Governing Council to order at 4:50 pm and confirmed a quorum was present with a roll call vote.

Approval of meeting agenda:

Alan's motion to approve the agenda was seconded by Jill and passed unanimously.

Public Comment: None

Review and approve regular meeting minutes for June 7th, 2020

Jordan's motion to approve the minutes for the Regular Meeting, held on June 7th, 2020 was seconded by Ed and passed unanimously, with Jill abstaining.

Discussion/Action – Finance Committee

- I. BARS
 - A. None.

- II. Expense Reports – Council members reviewed the June expense report.
 - A. Alan's motion to approve the expense report as reviewed by the finance committee was seconded by Jordan and passed unanimously.

- III. Chair Update – No update.

Discussion – Director's Report

Mary Jane presented the Director's Report with the GC. Current student count for SY 18-19 is 415. See attached report.

Discussion – Hybrid and Distant Learning Plan

The Council had a brief discussion regarding the school's Hybrid and Distant Learning Plan in place for the upcoming school year.

Discussion/Action – Covid 19 Policies

- I. **COVID REENTRY GUIDELINES (COVID 19)**
 - A. Jordan's motion to approve the COVID REENTRY GUIDELINES (COVID 19) was seconded by Alan and passed unanimously.
- II. **EMPLOYEE RETURN TO WORK GUIDANCE (COVID 19)**
 - A. Jill's motion to approve the EMPLOYEE RETURN TO WORK GUIDANCE (COVID 19) was seconded by Jordan and passed unanimously.
- III. **EXPANDED FAMILY MEDICAL LEAVE EMERGENCY PAID SICK LEAVE POLICY (COVID 19)**
 - A. Jordan's motion to approve the EXPANDED FAMILY MEDICAL LEAVE EMERGENCY PAID SICK LEAVE POLICY (COVID 19) was seconded by Alan and passed unanimously.
- IV. **REQUEST FOR EFML FORM (COVID 19)**
 - A. Jordan's motion to approve the REQUEST FOR EFML FORM (COVID 19) was seconded by Jill and passed unanimously.
- V. **REQUEST FOR EPSL FORM (COVID 19)**
 - A. Jordan's motion to approve the REQUEST FOR EPSL FORM (COVID 19) was seconded by Alan and passed unanimously.

Discussion/Action – Executive Director's Contract

Alan's motion to approve the updated Executive Director's Contract was seconded by Jordan. The motion passed unanimously by a roll call vote.

Discussion/Action – Board Training

The GC was updated on the status of board training, both in regards to the amount of hours required for both new and continuing board members.

New Business – Next Meeting

It was mentioned that a special meeting would likely be called at the start of August in addition to the annual meeting set for August 25th.

Adjournment

Alan's motion to adjourn the meeting was seconded by Jordan. Meeting adjourned at 5:34 pm.

Signed:

Governing Council of The Montessori Elementary School

By: _____

Alan Li, Secretary