

**DRAFT MINUTES OF  
THE MONTESSORI ELEMENTARY SCHOOL  
GOVERNING COUNCIL  
August 27, 2019  
THE MONTESSORI ELEMENTARY SCHOOL  
1730 Montano Road, NE  
ALBUQUERQUE, NM 87107**

Present: Jill Riester, Allie Sisneros, Alan Li, Ed Gonzales, Jordan Reed

Absent:

Administration: Stan Albrycht

Note taker: Alan Li

Jill called the Regular Meeting of the Governing Council to order at 4:37 pm and confirmed a quorum was present with a roll call vote.

**Approval of meeting agenda:**

Alan's motion to approve the agenda was seconded by Allie and passed unanimously.

**Public Comment:** None

**Review and approve regular meeting minutes for June 11th, 2018**

Allie's motion to approve the amended minutes for the Regular Meeting, held on June 11th, 2018 was seconded by Alan and passed unanimously. The amendment was to correct a date error regarding the prior approval of minutes.

**Discussion – Director's Report**

Stan presented the Director's Report with the GC. See attached report.

**Discussion/Action – Finance Committee**

- A. BARS
  - a. No BARs were presented
  
- B. Expense Reports – Council members reviewed the June and July expense reports.
  - a. Ed's motion to approve the June and July expense reports as reviewed by the finance committee was seconded by Alan and passed unanimously.
  
- C. Chair Update – The chair gave the board a status on the current audit.

### **Discussion/Action – Annual Resolution**

Allie's motion to approve the annual resolution for Year 2019-2020 was seconded by Jordan and passed unanimously.

### **Discussion/Action – Election of Officers**

- President: Ed's motion to nominate Jill Riester was seconded by Allie and passed unanimously.
- Vice President: Jill's motion to nominate Allie Sisneros was seconded by Alan and passed unanimously.
- Secretary Jill's motion to nominate Alan Li was seconded by Jordan and passed unanimously.
- Treasurer: Alan's motion to nominate Ed Gonzales was seconded by Allie and passed unanimously.

### **Discussion/Action – Conflict of Interest Policy**

Ed's motion to approve the Conflict of Interest Policy as presented was seconded by Jordan and passed unanimously.

### **Discussion/Action – Code of Ethics**

Alan's motion to approve the Code of Ethics policy as presented was seconded by Jordan and passed unanimously.

### **Discussion/Action – Nepotism Rule Waiver for Employment**

Alan's motion to approve the Nepotism Rule Waiver for Employment for M.J. Sams as the Development Director for the current School year was seconded by Allie and passed unanimously.

### **Discussion/Action – Board Training**

The Governing Council reviewed the members' current training hours and upcoming training sessions.

### **Director's Report**

Mary Jane presented the Director's Report to the GC. The current student count for SY19-20 stood at 422. See attached report for details.

### **Discussion/Action – Poland Trip 2020 Update**

The GC was updated by Stan regarding the hosting of Polish students from Sept. 14-29, and preparations for the school trip to Poland in the Spring 2020.

**Adjournment**

Ed's motion to adjourn the meeting was seconded by Allie. Meeting adjourned at 5:59 pm.

Signed:

Governing Council of The Montessori Elementary School

By: \_\_\_\_\_

Alan Li, Secretary