

**Draft MINUTES OF  
THE MONTESSORI ELEMENTARY SCHOOL  
GOVERNING COUNCIL  
April 23, 2019  
THE MONTESSORI ELEMENTARY SCHOOL  
1730 Montano Road, NE  
ALBUQUERQUE, NM 87107**

Present: Allie Sisneros, Ed Gonzales, Alan Li, Jordan Reed

Absent: Jill Riester

Administration: Stan Albrycht, Mary Jane Besante

Note taker: Alan Li

Allie called the Regular Meeting of the Governing Council to order at 4:31 pm and confirmed a quorum was present.

**Approval of meeting agenda:**

Alan's motion to approve the agenda was seconded by Allie and passed unanimously.

**Public Comment:** None

**Review and approve regular meeting minutes for March 19, 2018**

Jordan's motion to approve the minutes for the Regular Meeting, held on March 19th, 2018 was seconded by Allie and passed unanimously, with Ed abstaining.

**Discussion/Action – FAEA Application**

Ms. Tanya gave the Council a brief overview of both the program and the application for the FAEA grant. Ed's motion to approve the Application was seconded by Alan and passed unanimously.

**Discussion – Director's Report**

Mary Jane discussed the Director's Report with the GC. Current student count for SY 18-19 is 431 See attached report.

**Discussion/Action – Finance Committee**

- A. BARS
  - a. No BARs were presented.
  
- B. Expense Reports – Council members reviewed the March expense report.
  - a. Ed's motion to approve the March expense report as reviewed by the finance committee was seconded by Allie and passed unanimously.

- C. FY 2018 Audit – The Council was informed by Stan Albrycht about the single finding and the school’s response to it
- D. Chair Update – None.

**Discussion/Action – 19-20 Budget Approval**

The Council was presented with the current 19-20 Budget. Ed’s motion to approve the Budget was seconded by Jordan and was approved unanimously.

**Discussion/Action – Lease Assistance**

The Council was presented with the Lease Assistance application. Alan’s motion to approve the Lease Assistance was seconded by Ed and was passed unanimously.

**Closed Session - Executive Director’s Contract**

At 5:03, Ed moved to move the meeting into a Closed session and the motion was seconded by Alan and was passed unanimously by roll call vote of members present. No votes were taken during the closed session. At 5:15, Allie moved to move out of closed session which was seconded by Ed. A roll call vote was passed unanimously by members present.

**Discussion/Action - Executive Director’s Contract**

Jordan’s motion to approve the contract for the Executive Director was seconded by Alan and was passed unanimously by roll call vote of members present.

**Discussion - Annual PED Site Visit**

Allie left the meeting at 5:20. The Secretary, Alan Li, took over presiding over the meeting and before further business, reconfirmed that a quorum was still present at the meeting.

The Council reviewed the preliminary Site Visit Report.

**Discussion – Polish students’ trip to NM, TMES trip to Poland in 2019**

Stan informed the council that everything had been finalized for the trip.

**Discussion/Action – Board Training**

With training hour requirements confirmed for all members, the discussion that took place was about upcoming dates for training sessions.

**New Business – Next Regular Meeting:** May 28th, 2018.

**Adjournment**

Jordan's motion to adjourn the meeting was seconded by Ed. Meeting adjourned at 5:40 pm.

Signed:

Governing Council of The Montessori Elementary School

By: \_\_\_\_\_

Alan Li, Secretary