

**Draft MINUTES OF  
THE MONTESSORI ELEMENTARY SCHOOL  
GOVERNING COUNCIL  
August 28, 2018  
THE MONTESSORI ELEMENTARY SCHOOL  
1730 Montano Road, NE  
ALBUQUERQUE, NM 87107**

Present: Jill Riester, Allie Sisneros, Alan Li, Jordan Reed (non-voting)

Absent: Ed Gonzales

Administration: Mary Jane Besante, Stan Albrycht

Note taker: AlanLi

Jill called the Regular Meeting of the Governing Council to order at 5:02 pm and confirmed a quorum was present.

**Approval of meeting agenda:**

Allie motion to approve the agenda was seconded by Ed and passed unanimously.

**Public Comment:** None

**Review and approve regular meeting minutes for July 24, 2018**

Alan's motion to approve the amended minutes for the Regular Meeting held on July 24, 2018 was seconded by Jill and passed unanimously, with Allie abstaining. The amendment was a correction of the date listed for the meeting.

**Discussion/Action Finance Committee:**

- A. BARS – No BARS presented.
- B. Expense Reports – Council members reviewed the July expense report. Reimbursements to administrators were reviewed by the council and all questions were answered.
  - a. Alan's motion to approve the July expense report was seconded by Allie and passed unanimously.
- C. Chair Update – Reminder about the upcoming audit in two weeks.

**Discussion/Action: Annual Resolution**

Alan's motion to approve the annual resolution updating the date to reflect "the fourth Tuesday" under Item #2 and to specify that "five" will be the number of positions on the Governing Council for School Year 2018-2019 under Item #11, was seconded by Ed and passed unanimously.

**Discussion/Action – Election of Officers**

- President: Alan's motion to nominate Jill was seconded by Jill and passed unanimously.
- Vice-President: Jill's motion to nominate Allie was seconded by Ed and passed unanimously.
- Treasurer: Allie's motion to nominate Ed was seconded by Alan and passed unanimously.
- Secretary: Allie's motion to nominate Alan was seconded by Ed and passed unanimously.

**Discussion/Action – Conflict of Interest Policy**

Allie's motion to approve the Conflict of Interest Policy as presented was seconded by Ed and passed unanimously.

**Discussion/Action – Code of Ethics**

Ed's motion to approve the code of Ethics Policy as presented was seconded by Alan and passed unanimously.

**Discussion/Action –Nepotism Rule Waiver for Employment**

Alan’s motion to approve the Nepotism Rule Waiver for Employment for M.J. Sams as the Development Director for this school year was seconded by Allie and passed unanimously.

**Discussion/Action – Board Training**

The GC reviewed the current administrative rules concerning board training for this year.

**Director’s Report:**

Mary Jane presented the Directors report to the GC. The student count for SY18-19 stood at 437. See attached report for details.

**New Business – Next Regular Meeting:** September 25, 2018.

**Adjournment**

Allie’s motion to adjourn the meeting was seconded by Alan and passed unanimously. The meeting adjourned at 5:53 p.m.

Signed:

Governing Council of The Montessori Elementary School

By: \_\_\_\_\_

Alan Li, Secretary