

**Draft MINUTES OF
THE MONTESSORI ELEMENTARY SCHOOL
GOVERNING COUNCIL
August 15, 2017
THE MONTESSORI ELEMENTARY SCHOOL
1730 Montano Road, NE
ALBUQUERQUE, NM 87107**

Present: Jeff Li, Jill Riester, Allie Sisneros and Joanne Li
Absent: Ed Gonzales
Administration: Mary Jane Besante, Stan Albrycht
Note taker: Joanne Li

Jeff called the Regular Meeting of the Governing Council to order at 4:31 pm and confirmed a quorum was present.

Approval of meeting agenda:

Allie's motion to approve the agenda was seconded by Joanne and passed unanimously.

Public Comment: None

Review and approve regular meeting minutes for June 13, 2017

Joanne's motion to approve the minutes for the Regular Meeting held on June 13, 2017 was seconded by Jill and passed unanimously.

Discussion/Action Finance Committee:

- A. BARS – Stan presented one bar
 - a. Fund 24109 IDEA Pre-School BAR - Joanne's motion to approve the BAR as presented was seconded by Allie and passed unanimously.
- B. Expense Reports – Council members reviewed the July expense report. Reimbursements to administrators were reviewed by the council and all questions were answered.
 - a. Joanne's motion to approve the July expense report was seconded by Allie and passed unanimously.
- C. Chair Update – No additional updates.

Discussion/Action: Annual Resolution

Joanne's motion to approve the annual resolution updating the date to reflect "the fourth Tuesday" under Item #2 and to specify that "five" will be the number of positions on the Governing Council for School Year 2017-2018 under Item #11, was seconded by Allie and passed unanimously.

Discussion/Action – Election of Members

- Joanne's motion to nominate Jeff Li to the governing council was seconded by Allie and passed unanimously.
- Joanne's motion to nominate Jill Riester to the governing council was seconded by Allie and passed unanimously.
- Allie's motion to nominate Joanne Li to the governing council was seconded by Joanne and passed unanimously.
- Joanne's motion to nominate Ed Gonzales to the governing council was seconded by Allie and passed unanimously.
- Joanne's motion to nominate Allie Sisneros to the governing council was seconded by Jill and passed unanimously.

Discussion/Action – Election of Officers

- President: Jeff’s motion to nominate Jill Riester was seconded by Joanne and passed unanimously.
- Vice-President: Jill’s motion to nominate Jeff Li was seconded by Allie and passed unanimously.
- Treasurer: Jeff’s motion to nominate Ed Gonzales was seconded by Jill and passed unanimously.
- Secretary: Jill’s motion to nominate Joanne Li was seconded by Allie and passed unanimously.

Discussion/Action – Conflict of Interest Policy

Joanne’s motion to approve the Conflict of Interest Policy as presented was seconded by Jill and passed unanimously.

Discussion/Action – Code of Ethics

Joanne’s motion to approve the code of Ethics Policy as presented was seconded by Allie and passed unanimously.

Discussion/Action –Nepotism Rule Waiver for Employment

Joanne’s motion to approve the Nepotism Rule Waiver for Employment for M.J. Sams as the Development Director for this school year was seconded by Allie and passed unanimously.

Discussion/Action – Board Training

Jeff reviewed the new PED administrative rules concerning board training for this year.

Director’s Report:

Mary Jane presented the Directors report to the GC. The student count for SY17-18 is 428. See attached report for details.

New Business – Next Regular Meeting: September 26, 2017.

Adjournment

Allie’s motion to adjourn the meeting was seconded by Joanne and passed unanimously. The meeting adjourned at 5:27 p.m.

Signed:

Governing Council of The Montessori Elementary School

By: _____

Joanne Li, Secretary