

**Draft MINUTES OF
THE MONTESSORI ELEMENTARY SCHOOL
GOVERNING COUNCIL
January 10, 2017
THE MONTESSORI ELEMENTARY SCHOOL
1730 Montano Road, NE
ALBUQUERQUE, NM 87107**

Present: Jeff Li, Cindy Carter and Allie Sisneros

Absent: Joanne Li, Jill Riester

Administration: Stan Albrycht

Note taker: Alan Li

Jeff called the Regular Meeting of the Governing Council to order at 4:30 p.m. and confirmed a quorum was present.

Approval of meeting agenda:

Cindy's motion to approve the agenda noting that Item 3 date change from the 16th to the 9th was seconded by Allie and passed unanimously.

Public Comment: None

Review and approve regular meeting minutes for November 9, 2016

Allie's motion to approve the meeting minutes for the Regular Meeting held on November 9, 2016 was seconded by Cindy and passed unanimously.

Director's Report:

Director's report postponed due to Mary Jane Besante's absence.

Discussion/Action Finance Committee:

- A. Bars – Cindy moved to approve the following five bars was seconded by Allie and passed unanimously.
 - a. Operational
 - b. Cash Carryover
 - c. Activity
 - d. Lease Reimbursement
 - e. Decrease of Educational Materials
- B. Expense Reports – Council members reviewed the November & December 2016 expense report. Reimbursements to administrators were reviewed by the council and all questions were answered.
 - a. Allie's motion to approve the November & December 2016 expense report was seconded by Cindy and passed unanimously.
- C. Chair update – No additional updates from the Committee

Discussion/Action – Annual State Visit

The annual state site visit will be on March 3rd, 2017.

Discussion/Action – New Members

The council members reviewed and discussed the process for selecting and approving new members to the council.

Discussion/Action – School Calendar

The 2017-2018 School Calendar was reviewed by the council. Allie’s Motion to approve the 2017-2018 school calendar was seconded by Cindy and passed unanimously.

Discussion/Action – 8th Grad Adventure Trip to Poland

Stan updated the council members on the upcoming 8th grade trip.

Adjournment

Allie’s motion to adjourn the meeting was seconded by Cindy and passed unanimously. The meeting adjourned at 5:26 p.m.

Signed:

Governing Council of The Montessori Elementary School

By: _____

Joanne Li, Secretary