

THE MONTESSORI ELEMENTARY AND MIDDLE SCHOOL REFUND AND NON-REFUND POLICY

The Montessori Elementary & Middle School has the authority to cancel any field trips up until the time of departure for any reason. In such event, school officials will make a reasonable effort to obtain a refund of monies paid by students and parents. However, such refunds are not guaranteed. Once payments or deposit are made for Airline tickets, Hotel, museums, transportation, meals, or any other function of the trip those payments are non-refundable.

School Sponsored Trip

Trip: 8th Grade Big Adventure trip to Poland May of 2017

Dates: May 10th thru May 25th 2017

Total cost of trip: \$2,500.00 approx May be even lower as we finish booking the adventure

Below are the dates when deposits are due. You may also make payments at any time.

<u>DATE</u>	<u>AMOUNT</u>
October 28, 2016	\$200,00
December 15 th , 2016	\$200.00
January 27th 2016	\$500.00
February 17 th , 2017	\$500.00
March 17 th , 2017	\$500.00
April 15 th, 2016	remaining amount minus Fundraising.

I/we have read and understand the above policy concerning refunds. (Please circle one) Yes / No

Student traveling Name: _____

Print Father's (Guardians) Name: _____

Print Mothers (Guardians) Name: _____

Fathers (Guardians) Signature: _____

Mother's (Guardians) Signature: _____

TRIP SPONSORS: Two (2) originals* of this form must be completed by the parent/guardian and submitted to the lead trip sponsor. The lead trip sponsor must bring at least two (2) originals* on the trip and leave one (1) copy with the front office

