

**Draft MINUTES OF
THE MONTESSORI ELEMENTARY SCHOOL
GOVERNING COUNCIL
March 20, 2018
THE MONTESSORI ELEMENTARY SCHOOL
1730 Montano Road, NE
ALBUQUERQUE, NM 87107**

Present: Jill Riester, Jeff Li, and Joanne Li
Absent: Allie Sisneros, Ed Gonzales
Administration: Mary Jane Besante, Stan Albrycht
Note taker: Joanne Li

Jill called the Regular Meeting of the Governing Council to order at 4:48 pm and confirmed a quorum was present.

Approval of meeting agenda:

Joanne's motion to approve the agenda was seconded by Jeff and passed unanimously.

Public Comment: None

Review and approve regular meeting minutes for February 27, 2018

Joanne's motion to approve the minutes for the Regular Meeting held on February 27, 2018 was seconded by Jeff and passed unanimously.

Director's Report:

Mary Jane presented the Directors report to the GC. The student count for SY17-18 is 418. See attached report for details.

Discussion/Action Finance Committee:

- A. BARS
 - a. Stan presented three BARS:
 - i. Doc #52900017180005i – Budget final SEG. \$17,807.00
 - ii. DOC #52900017180006i – Final Cash Balance \$26,666.00
 - iii. Doc #52900017180007t – Transfer from 1000 Direct Instruction to 2900 Other Support Services \$53,889.00Joanne's motion to approve the 3 BARS as presented was seconded by Jeff and the motion passed unanimously.
- B. Expense Reports – Council members reviewed the February expense report.
 - a. Joanne's motion to approve the February expense report as reviewed by the finance committee was seconded by Jeff and passed unanimously. (Reimbursements to administrators were reviewed by the finance committee and initialed.)
- C. Chair Update – No additional updates.

Discussion/Action – Annual PED Site Visit

The annual site visit is scheduled for April 10th. Mary Jane reported that they are preparing for the visit.

Discussion – 8th Grade Adventure trip to Poland

Stan asked the governing council if they had any additional questions on the upcoming trip to Poland. The governing council had no additional questions.

Adjournment

Jeff's motion to adjourn the meeting was seconded by Joanne passed unanimously. Meeting adjourned at 5:06pm.

Signed:

Governing Council of The Montessori Elementary School

By: _____

Jeff Li, Secretary