

**Draft MINUTES OF
THE MONTESSORI ELEMENTARY SCHOOL
GOVERNING COUNCIL
April 11, 2017
THE MONTESSORI ELEMENTARY SCHOOL
1730 Montano Road, NE
ALBUQUERQUE, NM 87107**

Present: Jeff Li, Ed Gonzales, Jill Riester, Joanne Li

Absent: Allie Sisneros, Cindy Carter

Administration: Mary Jane Besante, Stan Albrycht

Note taker: Joanne Li

Jeff called the Regular Meeting of the Governing Council to order at 4:42 pm and confirmed a quorum was present.

Approval of meeting agenda:

Joanne's motion to approve the agenda was seconded by Ed and passed unanimously.

Public Comment: None

Review and approve regular meeting minutes for March 20, 2017

Jill's motion to approve the minutes for the Regular Meeting held on March 20, 2017 was seconded by Joanne and passed unanimously.

Discussion/Action Finance Committee:

A. Bars – Ed presented three bars

- a. Tile One carryover Bar #529-000-1617-0007-1.
- b. BAR #529-000-1617-0008-IB Budgeting carryover for Audit
- c. Projected House Bill 33 BAR for \$249,876.00

Joanne move to approve the three bars as presented. Jill seconded the motion and the motion passed unanimously.

B. Expense Reports – Council members reviewed the March 2017 expense report. There were no reimbursements to administrators this month.

- a. Joanne's motion to approve the March 2017 expense report was seconded by Jill and passed unanimously.

C. Chair Update – No additional updates.

Director's Report:

Mary Jane presented the Directors report to the GC. Our student count is currently at 419. See attached report for details.

Discussion/Action – 17/18 Budget

Ed presented the 2017-2018 school budget to the council and answered questions. Jill's motion to approve the 2017-2018 School Budget as presented was seconded by Ed and passed unanimously.

Closed Session – Discussion Executive Director Evaluation

Ed's motion to move into closed session, inviting Stan Albrycht into the closed session, to discuss a limited personnel matter (Executive Direction Evaluation) was seconded by Joanne. Jeff took a roll call vote of the GC members. All GC members voted to move into closed Session.

Open Session – Discussion/Action – 16/17 Executive Director Evaluation

Jeff reconvened in Open Session. He took roll call vote of each GC member as confirmation that no action was taken on the limited personnel matter which was the subject of the closed session. All GC members voted affirmatively.

Jill's motion to approve the executive director's evaluation for school year 16/17 as presented was seconded by Ed and the motion passed unanimously.

Final Poland trip Update

Stan updated the council members on the upcoming Poland trip with a review of the itinerary.

Adjournment

Ed's motion to adjourn the meeting was seconded by Joanne and passed unanimously. The meeting adjourned at 6:13 p.m.

Signed:

Governing Council of The Montessori Elementary School

By: _____

Joanne Li, Secretary